

The Forest Science and Technology Centre of Catalonia (CTFC) is a research center affiliated with the Generalitat de Catalunya (the Catalan government), and it reports to the Ministry responsible for forest issues.

The CTFC is a CERCA center and a government accredited TECNIO agent (developer of public technology).

International and Research Communications Coordinator

Reference: 26-04-00020

The Forest Science and Technology Centre of Catalonia (CTFC) is seeking an individual to serve as International and Research Communications Coordinator to join the Communications Department.

The Forest Science and Technology Centre of Catalonia (CTFC), located in Solsona (Pre-Pyrenees, 120 km from Barcelona), Spain, employs app. 190 staff, produces more than 120 scientific articles annually, and has a turnover of around 12 Mil. €/year. The CTFC's research activity is organized into four programs: Multifunctional Forest Management, Landscape Dynamics and Planning, Biodiversity Management and Conservation, and Bioeconomy, Health, and Governance. Further institutional information is available at: www.ctfc.cat/en.

TERMS OF THE APPOINTMENT

1. Start date: April–May 2026.
2. Reporting line: This position will report to the Communications Directorate.
3. Contract type: Full-time position with a permanent scientific–technical contract, with an initial duration of 1 year and the possibility of continuation.
4. Work location: Solsona, at the CTFC, within the Communications Unit.
5. Salary: Based on the CTFC employment categories, the gross annual salary will be adjusted to the selected candidate's specific profile (qualifications and experience).

KEY RESPONSABILITIES

Main responsibilities will include:

1. Act as the main point of reference for international and scientific communication.
2. Disseminate research results to both specialist and non-specialist audiences, ensuring scientific rigor and accessibility of the message.
3. Collaborate with CTFC research and technical staff to identify key milestones to be communicated in research and knowledge transfer.
4. Contribute to the development of the communication and dissemination strategy for these milestones and design actions to promote CTFC activities.
5. Draft press releases, policy briefs, and communication materials in close collaboration with the CTFC research team.
6. Coordinate corporate communication with competitive project communication (Horizon, LIFE, Interreg, etc.).
7. Support, manage, and expand the network of relationships with media outlets, institutions, and key stakeholders in the forestry and environmental sectors.
8. Act as the main contact point for press requests and interviews with researchers and senior management.
9. Propose actions to enhance the institutional visibility and reputation of CTFC at the Catalan, national, and international levels.
10. Ensure consistency of corporate identity and communication tone across all CTFC channels and materials.

11. Organize and provide communication support for scientific events (congresses, workshops, seminars, international conferences).
12. Evaluate the impact of communication actions through indicators and continuous improvement proposals.
13. Perform any other duties or tasks assigned, as required by the nature of the position.

MANDATORY REQUIREMENTS NECESSARIS

1. Bachelor's degree in journalism, Communication Sciences, or Advertising and Public Relations.
2. Additional Master's or postgraduate studies related to environmental, forestry, or sustainability fields.
3. Proven experience and demonstrated ability to work within communication teams at the international level.
4. Excellent communication and networking skills, including strong abilities in writing articles and reports. Ability to translate scientific and technical language into engaging and inspiring documents tailored to specific audiences or the public.
5. Solid knowledge and experience in social media management.
6. Ability to work in multidisciplinary environments and teams and to coordinate projects.
7. Full professional proficiency required in English (C1), Spanish (native), and Catalan (native).
8. Autonomy and proactivity in identifying communication opportunities.
9. Strong organizational, planning, and project follow-up skills

DESIRABLE REQUIREMENTS

1. Demonstrated experience in (virtual) science outreach activities aimed at society as a whole and the education sector, including the organization of workshops, seminars and webinars, blogs, exhibitions, online educational projects, etc. This includes proficiency in Microsoft Office and editing tools.
2. Demonstrated experience in science journalism and/or science communication, including support for research activities. Experience in the development and implementation of communication plans for research projects.
3. Demonstrated experience in international research institutions or similar organizations.
4. Experience in citizen science and open science will be considered an asset.
5. Previous experience and learning ability will be particularly valued.
6. Flexible, responsible, proactive, well-organized individual with the ability to work effectively as part of a team.

SOFT COMPETENCES

1. Strong planning and organizational skills.
2. Ability to work effectively as part of a team.
3. Responsible individual with a high level of commitment.
4. Initiative and proactivity.
5. Flexibility and adaptability.
6. Willingness to travel.

CONTACT

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SELECTION PROCESS AND CRITERIA

The selection process will be carried out through a two-stage procedure. The first stage will primarily target candidates from the consortium entities, given the nature of the position. The second stage will include the remaining candidates who have correctly submitted their application within the established deadline.

- Applications: **candidates must submit a CV, the documents attached to the job offer duly signed, and a motivation letter via www.ctfc.cat/registre.php by 24 April 2026 at 14:00, indicating the reference code of the job offer.** Applications submitted through any portal other than the CTFC job board and/or applications received through the SOC and following its instructions will not be accepted.

The CTFC guarantees an open, transparent, and merit-based selection process (OTM-R) for all registered applications, thus avoiding any bias based on gender, origin, age, ideology, or any other potentially discriminatory circumstances.
 Inclusion policy: Priority will be given to candidates with a recognized and accredited disability of 33% or higher, provided that the disability is compatible with the proper performance of the position.

Estimated timeline	
15 working days	Publication and dissemination of the job offer: CTFC website, SOC Office, and other communication channels.
Following 2 working days	Pre-selection: verification of compliance with the minimum requirements and assessment of desirable conditions. Informative email sent to non-eligible CVs.
Following 2 working days	Selection committee meeting: interviews with shortlisted eligible candidates. Minutes of the Selection Committee stating the name of the selected candidate and the reasons for the selection. Publication of the resolution on the CTFC job portal identifying the selected candidate. Informative email sent to interviewed eligible candidates who were not selected.
Following 2 working days	Submission to Human Resources of the official documentation required to process the employment contract and coordination of the contract start date.
April-May 2026 (approximately)	Start of the contract.

